



NEW HAVEN PUBLIC SCHOOLS

Head Start Board of Education Subcommittee Meeting Minutes

Date: Friday, February 21, 2025

Time: 12:00-1:00 p.m.

Location: Virtual meeting via Zoom Meeting ID: 961 466 2454

Attendees: Mary Derwin, Director Head Start
Dr. Orlando Yarborough III, Board of Education President
Matthew Wilcox, BOE Head Start Chairperson
Vanessa Diaz Valencia, Director Early Learning

Call to Order

The meeting was called to order at 12:04 p.m.

Introductions /Announcements

The program received notification from Marina Winkler that our newly assigned Program Specialist is no longer with Head Start. A new Program Specialist will be named soon.

T&TA services are still on hold due to government directives.

Review and approval of January 17, 2025, Subcommittee Meeting Minutes

The January 17, 2025, Subcommittee Meeting Minutes were approved without amendments.

Student Data

- Enrollment Report-Currently 17 applications on waitlist

	Current Enrollment	Enrollment Percentage	Funded / Capacity	Vacancy
<i>_ALL / Grantee</i>	433	99%	438	5
<i>_New Haven Schools</i>	433	99%	438	5
<i>_Dr. Mayo</i>	255	100%	255	0
<i>_Fair Haven</i>	30	100%	30	0
<i>_Lincoln Bassett</i>	31	92%	34	3
<i>_Martinez</i>	50	98%	51	1
<i>_Truman</i>	34	100%	34	0
<i>F.A.M.E.</i>	17	100%	17	0
<i>Hill Central</i>	17	100%	17	0

OHS updates

- CT State Head Start meeting –February 26, 2025

- CT Preschool Expansion Proposal meeting -February 21, 2025

Governance Prep for FA1 Performance Area 2: Program Governance

This area will capture how the governing body and policy council use their expertise and experience to provide data-informed oversight to ensure the grant recipient provides quality services for children and families and progresses toward program goals.

Performance Measure 2.1: The grant recipient establishes program governance with sufficient expertise and representation that supports effective program oversight and engagement with families

Elements of this measure include but are not limited to how the grant recipient:

- Maintains a governing body and a policy council that supports the grant recipient with its expertise

Performance Measure 2.2: The grant recipient has strategies to support collaboration across program staff members, the governing body, and the policy council to facilitate effective program governance.

642(c)(1)(E)(iv)(VII)(bb); 642(c)(2)(D); 642(d)(2)(A-I); and 1302.102(a)(1)

Elements of this measure include but are not limited to how the grant recipient:

- Provides the governing body and the policy council with data that are necessary to effectively conduct their responsibilities
- Collaborates with the governing body and the policy council to set and update program Goals

See attached Governance Leadership and Oversight Capacity Screener

The schedule, monitoring protocol will be emailed directly to the participants prior to the meeting.

Updates:

- Status of meetings for school year-Early Childhood vs. Head Start . this discussion will continue as well as the consolidation of the parent/policy council in alignment with the cohesion model.
- Focus Area 1 Schedule (see attached) March 10,11 and 12, 2025
- Focus Area 1 preparation by discipline is underway with support from Shine Early Learning
- Department of Health nurse is in place at the Dr Reginald Mayo School- Shari Stanley
- Federal Baseline Grant due -April 1, 2025
- New hires- 2 Family Advocates, 1 Instructional Coach, 1 ERSEA Coordinator

Financial

- See attached financial report for all accounts

Adjournment

The meeting was adjourned at 12:47 p.m.